

## **Cherwell District Council and South Northamptonshire Council**

### **Joint Appraisal Sub Committee**

Minutes of a meeting of the Joint Appraisal Sub Committee held at Council Offices, Springfields, Towcester, Northants NN12 6AE, on 19 November 2014 at 7.00 pm

Present: Councillor Caryl Billingham (Chairman)  
Councillor Lynn Pratt (Vice-Chairman)

Councillor Ken Atack  
Councillor Rebecca Breese  
Councillor Mary Clarke  
Councillor Surinder Dhese  
Councillor Barry Wood

Substitute Members: Councillor Rosie Herring (In place of Councillor Rupert Fordham)

Apologies for absence: Councillor Rupert Fordham

Officers: Dave Parry, Democratic and Elections Officer

#### **1 Appointment of Chairman for the Municipal Year 2014/15**

##### **Resolved**

That Councillor Caryl Billingham be appointed Chairman for the municipal year 2014/15.

#### **2 Appointment of Vice-Chairman for the Municipal Year 2014/15**

##### **Resolved**

That Councillor Lynn Pratt be appointed Vice-Chairman for the municipal year 2014/15.

#### **3 Declarations of Interest**

There were no declarations of interest.

#### **4 Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

5 **Urgent Business**

There were no items of urgent business.

6 **Minutes**

The Minutes of the meeting of the Committee held on 6 March 2014 were agreed as a correct record and signed by the Chairman.

7 **Exclusion of Public and Press**

**Resolved**

That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

8 **Chief Executive's Appraisal - Mid Year Review Meeting**

In the absence of the Director for Local Government Services, East Midlands Councils, the Democratic and Elections Officer supported the sub-committee on their role in carrying out the mid-year appraisal for the Chief Executive.

The Sub-Committee invited the Chief Executive to join the meeting and reviewed progress against the agreed objectives for 2014/15.

**Resolved**

- (1) That the Chief Executive be thanked for the contribution she had made since her annual appraisal and her achievements be noted (exempt annex to the minutes, as set out in the minute book).
- (2) That the update against the objectives for 2014/15 (exempt annex to the minutes, as set out in the minute book) be agreed.

The meeting ended at 9.25 pm

Chairman:

Date: